



**New Business Promotion for
Contractors – Architects – Design Professionals**
(Effective October 1, 2012)

This policy explains compensation for the below named Business herein after referred to as “Business” who performs referral activities for Carriage House Mill, LLC.

1. Referral Amount

Business shall accrue **1.0%** of the “Contract Price” on the first three (3) jobs Business refers to Carriage House Mill that Carriage House Mill ends up performing.

Business may choose to adjust the percent up or down upon mutual written agreement with the Carriage House Mill Account Manager assigned to Business.

Business may continue to receive a referral percent after the first 3 jobs have been completed, however, the amount will be subtracted from the Account Manager’s compensation and the decision shall be made at the Account Manager’s sole discretion. The account Manager will make this decision based on factors such as the amount of volume, time required, and working relationship associated with maintaining the account.

The referral amount shall accrue in an account for Business named “Accrued Referrals” and shall be distributed to Business based on upon the payment schedule described in number 2 below.

2. Payment

Business shall receive a referral check for the full amount no later than 10 days after the contract is paid in full by the customer.

3. Other

Management may, from time to time, offer contests and other special incentives that will supplement this promotional program.

Management Reserves the Right to Terminate or Modify this Promotional Program at any time.

Business

By

Title

Date

Approved By (Name of CH Mill Manager)

Date